PTO Board Meeting

Monday, 1 June 2015

9:00 Base Community Center

In Attendance:
Mariefe Cahanding- President, Davina Tesch-Vice President, Lisa Schloemer-Treasurer, Membership, Publicity, Sheridan Martin-Secretary, Mary Anne Putman-MS/HS Staff Appreciation, Victoria Lemons-RES Staff Appreciation, Heather Strable-Spirit Night, Amy Reed, Kate O’Brien (incoming)-RES Volunteer Coordinators, Emily Fries-AR, Chelsea Borgos-RES Room Parent Coordinator, Donna Stoeffel (incoming)-MS/HS Book Fair, Beth Thompson-Spirit Wear; Janet Lugar, Kristin Bliss (incoming)-Box Top and Redemption, Michelle Roberts-Webmaster, Lori Moore-RES Work Room

Upcoming PTO Board Meeting Dates:
To be determined for 2015/16 school year

Upcoming PTO Events Dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>3 June</td>
<td>RES AR Awards</td>
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<td>4 June</td>
<td>RES AR Popsicle Party</td>
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<td>4 June</td>
<td>Spirit Night WhatABurger</td>
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<tr>
<td>4 June</td>
<td>RES 5th Grade Graduation</td>
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<td>22 June</td>
<td>Budget meeting, 9am, library</td>
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Open Business:

1. Transfer of information/records to new incoming officers’ committee chairs

2015-2016 OFFICERS:

President: Mariefe Cahanding
RES Vice-President: Divina Tesch (?)
MS/HS Vice-President: Sheridan Martin
Secretary: April Sexton
Treasurer: Lisa Schloemer
Event Coordinator- Heather Strable, Regina Somogyi
RES Volunteer Coordinator- Kate O’Brien
MS/HS Volunteer Coordinator: Shanita Bush

COMMITTEES:

RES AR - Chelsey Borgos
RES Book Fair- April Sexton
MS/HS Book Fair- Donna Stoffel
Spirit Wear- Beth Thompson
Box Top and Redemption- Kristin Bliss
Webmaster- Michele Roberts
Work Room- Lori Moore
MS/HS Teacher Appreciation- LaNae Manning
Until Filled by other volunteers:
  RES Teacher Appreciation- Divina Tesch
  Room Parent Coordinator- Chelsey Borgos
  Spirit Night- Heather Strable
  RES Yearbook- ?
  Publicity- Lisa Schloemer

2. Preliminary Events/activities for next school year (school starts 24 Aug)
   Mariefe suggested a multi-cultural event

**Committee Updates:**

**President:**

1. Mariefe Cahanding chaired meeting.
2. Initiated introduction of new and present members
3. For 2015-16 school year, purchased thank you, birthday, gift cards (200 from Subway), ordered PTO business cards, flash drives and thank you gifts. Business cards and flash drives (for those passing on an officer or committee chairman role) were distributed.
4. Discussed/ showed template for “Thank you” coins for volunteers

**Vice-President:**

1. Has binders for anyone needing one who is starting a new position: 6 were requested
2. Would like to find a replacement for the VP position

**Secretary:**

1. MS/HS has two staff retiring- we will have a retirement farewell with cake/ light refreshments on Thursday, 4 June from 11:00- 1:00. A $15 gift card was purchased using Sunshine funds for each person.
2. RES has three staff retiring and RES is sponsoring a farewell tea.

**Treasurer:**

1. Lisa Schloemer provided finance report, which can be viewed on RFISD PTO website.
2. Budget meeting will be Monday, June 22, 2015 at 9am at base library. All executive members are requested to be there, as well as any other committee chairs who would like to attend.
3. Register Balance is: $14,910.50, but there are many checks that still need to be written/ cashed
4. New Cash Box requests and Staff Funds Request forms will go through the respective VP’s next year
**Membership/Newsletter/Scholarships:**

1. Lisa Schloemer will send e-mail by Jul 1 requesting everyone’s info for PTO roster since it will need to be completely redone. She asked board members to go ahead and complete their membership forms and criminal background check forms.
2. Lisa has completed a scholarship continuity binder, although she plans to continue the position
3. On June 22, she will send out an end of year newsletter including open positions, school supply information, letter from President, etc. Please let her know if there is anything you would like added.

**RES Volunteer Coordinator:**

Discussed everyone will now input their own Sign-up Genius requests using the PTO account. The volunteer coordinators will input e-mails for their respective campuses.

**RES Accelerated Reader: Emily Fries ar@randolphpto.org**

1. **AR Store-**
   
   Our last AR store was last Friday, May 29th - just $46 over budget (but lots of money saved elsewhere!)
   
   AR awards- 3 June- party is for 2nd-5th grade class with highest cumulative AR points

2. **School Supplies-**
   
   We’ve sold 63 kits so far and company needs us to sell a minimum of 100 to continue to offer this service with their company. The pricing of the supplies is very competitive to local stores. We voted against PTO pre-ordering supplies.

3. **Field Day- (Emily and Heather)**
   
   Huge success! Only spent ½ the budget allotted. Heather will continue with the organization of this event next year.

**MS/HS Book Fair: Lisa Schloemer treasurer@randolphpto.org**

1. Lisa has completed a MS/HS Book Fair continuity binder
2. Lisa stated that RES needs to make sure they spend their scholastic dollars before they expire and she suggested that RES establish a RES Book Fair Committee to ensure there are people to completely man it.

**RES Yearbook:**

Mariefe reported for Tricia Thomas:
1. We need a committee for next school year
2. From now on, all orders will be “online only” to eliminate confusion
3. Position available

**RES Room Parent: Chelsey Borgos room-parent-coordinator@randolphpto.org**

1. Recommended boxes for improved communication.
2. Recommended someone be assigned to take care of bereavements
3. Position available

**Spirit Night:** Heather Strable spiritnight@randolphpto.org

1. Jun 4 Whataburger Spirit Night- please support since they donated 150 What-a-chickens for field day!
2. Mercado- recommendation made that Mercado should have a chairman appointed at the beginning of the school year and could tap into HS Spanish Honor Society for help
5. Position available

**Spirit Wear (Beth Thompson, spiritwear@randolphpto.org)**

1. Decision made last meeting to pre-order 75% of last year’s sales for winner of t-shirt design. Beth suggested we also go ahead and have available, the runner up t-shirt design (Keep Calm,) so people have a choice when ordering t-shirts this fall
2. It was requested that it would be good to be able to order above t-shirts with” PTO” on the back
4. List taken for PTO members wanting a PTO v-neck t-shirt

**Box Top and Redemption:** Kristin Bliss

1. Letter was distributed at RES asking families to continue to collect box tops over the summer- will be collected at Meet the Teacher night.
2. HEB has promotions in June (June 17-June 29), Sep, and Jan: if you purchase 10 items with box tops, then HEB will $60 (or more depending on the time-period’s promotion) of “Labels for Education.”
3. Suggestion was made to also collect Coca-Cola points for education- HS has account registry but doesn’t appear to be used much.

**RES Staff Appreciation Victoria Lemons sunshine-elem@randolphpto.org**
**Committee: Emily Fries ar@randolphpto.org, Heather Strable spiritnight@randolphpto.org Chelsey Borgos room-parent-coordinator@randolphpto.org**

1. Teacher Appreciation went very well
2. Suggestion was made to have PE coaches honored the same day as the CLAM teachers
3. Updated continuity binder
4. Position available
1. Teacher Appreciation week went very well.
2. LaNae Williams-Manning will be taking over this position for next year.

**Future Business/ Announcements:**

1. Everyone needs to always make sure we are logging our volunteer hours
2. Heather has a master list of businesses who donate/ have donated. Decision was made that everyone should go through her to eliminate redundancy of asking businesses.

Filed by:
Sheridan Martin, Secretary
3 June 2015
OpenBusiness is a point-of-sale app that gives you everything you need to run and grow your business. Use your POS to keep track of sales and inventory in real time, manage products and employees, and view analytics about your business. OpenBusiness is a platform to share and develop innovative Open Business ideas - entrepreneurial ideas which are built around openness, free services and free access. The two main aims of the project are to build an online resource of innovative business models, ideas and tools, and to publish an OpenBusiness Guidebook. Implications - As Jeremy Gutsche often explains, times of uncertainty are lucrative breeding grounds for fantastic new business ideas. Open business is an approach to enterprise that draws on ideas from openness movements like free software, open source, open content and open tools and standards. The approach places value on transparency, stakeholder inclusion, and accountability. Open business structures make contributors and non-contributors visible so that business benefits are distributed accordingly. They seek to increase personal engagement and positive outcomes by rewarding contributors in an open way.